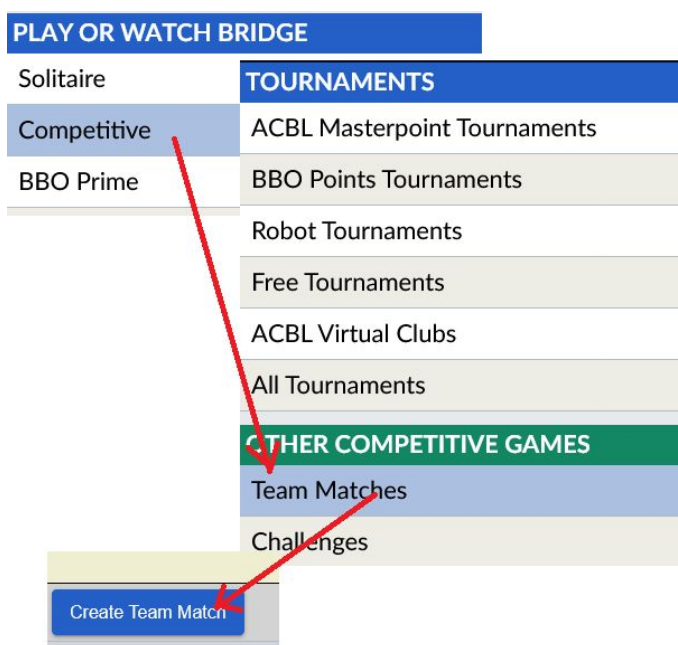


How to Create a Team Match on BBO

1. The Home Team creates the matches. The away team need to advise the BBO logins of their four players. **Note: you need to have at least 100 logins on BBO before you can create a team match.**

2. From the start screen, *Play or Watch Bridge*, click *Competitive*, then *Team Matches*, then *Create Team Match*.



3. Enter *Identification* entries on the first tab. It's not that important, but helps you to find the results later.

Create Team Match

Identification Options Reserve seats

Identification

Title
NZ Social Teams

Description
Auckland vs Wellington

Team 1
Auckland Aces

Team 2
Wellington Aces

Create Team Match Close

Create Team Match

Identification Options Reserve seats

Form of scoring

☒ IMPs

☐ Board-A-Match

☐ Total points

Number of Boards
16

Deal source

☒ Use random deals

☐ Use saved deals

Select folder

Options

☐ Allow kibitzers

☐ Allow kibitzers to chat with players

☐ Allow Undos

☒ Barometer scoring

Create Team Match Close

4. In the *Options* tab, select *IMPS*, *Random Deals*, (optionally) *Barometer scoring*, and *16 Boards*, *No Undos*.

5. On the *Reserve Seats* tab, enter the BBO logins of the players. You enter your own team members at the same table, not match-ups.

6. Finally, click the Create Team Match button...

Create Team Match

7. The players, who should all be on-line, will be sent an invitation and are drawn into the competition, and play commences. Don't click the Close button until the match starts.

The screenshot shows a 'Create Team Match' dialog box with a dark green header and a light blue body. The 'Reserve seats' tab is selected, showing a section titled 'Reserve seats (optional)' in red. Below this, there are two team sections: 'Auckland Aces' and 'Wellington Aces'. Each team section contains a green rectangular area with white text boxes for player names and directions. For 'Auckland Aces', the boxes are 'Player1', 'Player 2...', 'East', and 'South'. For 'Wellington Aces', the boxes are 'North', 'West', 'East', and 'South'. At the bottom of the dialog, there are two buttons: 'Create Team Match' and 'Close'.

Here are some helpful videos of the process:

- Creating a team match: <https://youtu.be/5kiuLfsQRIY>
- Substitutions and cancelling a match: <https://youtu.be/RJ9SsLN68aA>